

30th Edition



**2022-2023
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PRESIDENT'S LETTER

2021-2022

SENIOR OFFICERS

PRESIDENT
MICHAEL GRASSO
president@northjerseywater.com

VICE-PRESIDENT
SEAN M. ANDRES SR.

TREASURER
KEN GARRISON
treasurer@northjerseywater.com

SECRETARY
GREG STORMS
secretary@northjerseywater.com

OFFICERS

SOPHIA HENG
DAN PREISTNER
RAFAEL ROVITO
BRIAN SHATZEL

BOARD OF TRUSTEES

BILL BRAGA
GREG PICHER
ANDY CLAUHS
BRYAN BURDALSKI, CHAIR

Dear Members,

I hope this letter finds you all doing well. Entering my second year as president, I am extremely excited to return to a more normal, post-COVID North Jersey Water Conference. The pandemic was very tough on our organization, as it limited our ability to interact, network, and socialize with our peers. On behalf of the board of the North Jersey Water Conference I want to thank you for your continued support of this great organization as we enter the Conference's 79th year.

Your Board Members have been hard at work through the summer months preparing a fresh and exciting schedule for the 2022-2023 term, starting off with our newest event, the Beefsteak and Vendor Show. We will also be adding some new venues, bringing back some old favorites, and providing some great training opportunities for all of our members.

We have continued to expand our website with online registrations, payments, and updates with news and information about the conference and its happenings. We also have shifted much of our communication to text messaging, which I believe has greatly increased member communication and engagement.

We will continue to make a strong push to attract new members to the organization, and to bring back ones that we have lost along the way. This organization is all of our responsibilities, and we need every member's help to spread the word and create real value and purpose. Although COVID may have changed the world forever, what hasn't changed is the importance of Education, Networking, and Fellowship within our industry. I thank each and every one of you as we look forward to another successful year of the North Jersey Water Conference.

Sincerely,

Michael Grasso

President 2021-2023



EXECUTIVE BOARD OFFICERS

SENIOR OFFICERS

President	Michael Grasso	Twp. of Cedar Grove	2023
Vice-President	Sean M. Andres Sr.	Twp. of Parsippany-Troy Hills	2023
Treasurer	Steve Wendowski	Borough of Fair Lawn	2024
Secretary	Greg Storms	Veolia	2023

JUNIOR OFFICERS

Officer	Sophia Heng	SMCMUA	2023
Officer	Dan Priestner	Borough of Ho-Ho-Kus	2023
Officer	Nicholas Rapagnani	Veolia	2025
Officer	Brian Shatzel	Rockaway Borough	2024

BOARD OF TRUSTEES

Chair	Bryan Burdalski	RIO Supply, Inc	2023
Trustee	Steven Wendowski	Borough of Fair Lawn	2023
Trustee	Greg Picher	AP Certified Testing, LLC	2023
Trustee	Andy Clauhs	Mueller Co	2024
Trustee	Bill Braga	Water Works Supply Company	2023



PAST PRESIDENTS

The following is a listing of the individuals that have dedicated their time and energy to serve the North Jersey Water Conference as President.

<u>Year</u>	<u>Name</u>	<u>Year</u>	<u>Name</u>
1942 - 1945	Prof. Harry N. Lendall	1985 - 1986	John "Jack" Ferraro
1945 - 1950	William F. Fairhurst	1986 - 1987	Gregory Picher
1950 - 1957	Charles G. Bourgin	1987 - 1988	William H. Horton Jr.
1957 - 1958	Edward Walasyk	1988 - 1989	Thomas J. Dawson
1958 - 1960	Arthur P McConville	1989 - 1990	James "Jim" Roome
1960 - 1961	Robert J. Budrick	1990 - 1991	Roger Manners
1961 - 1962	L. Eldridge	1991 - 1992	Andrew V. DuJack
1962 - 1963	Joseph J. Richards	1992 - 1993	Wally J. Burdalski
1963 - 1964	P. G. Ryerson	1993 - 1994	Robert J. Waldele Sr.
1964 - 1965	Alfred Crew	1994 - 1995	Frank J. Moritz
1965 - 1966	Percy S. Wilson	1995 - 1996	Kevin P. Ryan
1966 - 1967	C. A. Arenander	1996 - 1997	C. Thurston Nelson
1967 - 1968	N. David Fagerlund	1997 - 1998	Ronald C. Tatham
1968 - 1969	Carl K. Perkins	1998 - 1999	William G. Mowell
1969 - 1970*	Alfred H. Hoynes*	1999 - 2000	Roger D. Schlicht Sr.
1970 - 1971	D. E. Carey	2000 - 2001	Kenneth R. Garrison Jr.
1971 - 1972*	Keith Allison*	2001 - 2002	Anthony F. Suppa Jr.
1972 - 1973	Benjamin C. Lentz	2002 - 2003	James J. Horvath
1973 - 1974	G. H. Lamprey	2003 - 2004	John Wieworka Jr.
1973 - 1975	Joseph Vetromile	2004 - 2005	William S. Braga
1975 - 1976	Norbert Wagner	2005 - 2006	Mark L. Ferraro
1976 - 1977	Frank Boyarski	2006 - 2007	Mauro M. Bacolo
1977 - 1978	Fred Bostel	2007 - 2009	Andy Clauhs
1978 - 1979	Paul D. Schumann	2009 - 2011	Richard P. Howlett
1979 - 1980	Andrew V. DuJack	2011 - 2013	James F. Floystrop
1980 - 1981	Charles R. Moeller	2013 - 2015	William A. Hahn
1981 - 1982	Frederick R. Conrad	2015 - 2017	Steven P. Wendowski
1982 - 1983	Douglas Adamo	2017 - 2019	Timothy J. Reynolds
1983 - 1984	Robert W. Werner	2019 - 2021	Bryan J. Burdalski
1984 - 1985	James "Jim" Jerlinski		

**Names of Presidents during these years are not able to be confirmed. Those listed are the best estimate of the person who held office.*



PAST TREASURERS

The position of Treasurer has always required an extra degree of work and effort within the Conference. Collecting the dues, generating membership listings, dispersing the payments, and so on. Long hours of additional time typify the service rendered by these personnel to keep the finances and operation of the Conference in order.

1942-1945 Richard E. Bonyon

1945-1954 L.F. Frazza

1954-1957 Rielly

1957-1960 C. Samer

1960-1967 Carl K. Perkins

1967-1969 John F. Seely

1969-1981 Harry Breen, III

1981-1983 Robert W. Werner

1983-1984

1984-1992

1992-1998

1998-2003

2004-2014

2014-2017

2018-2022

2022-Present

Gregory Picher

Robert W. Werner

William H. Horton Jr.

Frank J. Mortiz

William G. Mowell

David Scheibner

Kenneth R. Garrison Jr.

Steven Wendowski



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NORTH JERSEY WATER CONFERENCE

John "Jack" Ferraro Memorial Scholarship Grant

2019 Application

Eligibility Requirements: The applicant shall be a Child, *including Adoptees*, of a conference member who is in good standing and maintains a valid paid membership for at least two (2) consecutive years by the application deadline of Wednesday November 6, 2019.

- Please print neatly or type
- See end of form for general information and submittal instructions

Name _____ Date _____

Address _____

Contact Information (Email Address) _____

Provide additional personal information (on separate pages) related to hobbies, interests, activities, clubs, house of worship, community groups, volunteerism or services, etc.

HIGH SCHOOL _____ Graduating Year _____

Location: Town _____ State _____

Telephone No. _____ Grade Point Average _____

Provide additional information (on separate pages) pertaining to school related honors, sports, activities, offices, clubs, etc. that you are/were involved in during high school.

COLLEGE Name (if applicable) _____

Address _____

Major _____ Graduating Year _____

Provide additional information (on separate pages) about your course of study and anticipated career path and about any other involvements while attending college. If not presently attending college, provide a listing of the schools which you have applied/been accepted your anticipated course of study, and some understanding of your interests in pursuing that course.



NORTH JERSEY WATER CONFERENCE

John “Jack” Ferraro Memorial Scholarship Grant

2022 Application

Parent(s) Name _____

Affiliation with NJWC (a conference member who is in good standing and maintains a valid paid membership for at least two (2) consecutive years): 2020-2021 ____ 2021-2022 ____

Parent Contact Information (Email Address) _____

Provide any further information or references that might present a more complete understanding of yourself and your educational and career aspirations and present an understanding of any pages or information that are being attached to this application.

I certify the accuracy and honesty of the responses entered upon and attached to this application form and agree to inform the Financial Aide Offices (or the equivalent thereof) at my college of any funds awarded me from the NJWC Scholarship Fund as soon as possible after I receive notification concerning such funds. I authorize the release of information from my school records (both high school and college) deemed necessary to aide in the review of this application.

Signature of Applicant

I have checked the accuracy and honesty of the responses entered upon and attached to this application form and authorize the release of information from my child's school records (both high school and college) deemed necessary to aide in the review of this application.

Signature of Parent

General Information and Instructions: Education was one of the founding principles of the North Jersey Water Conference (“NJWC”). We therefore provide scholarship grants each year to worthy applicants to assist in funding their education. This application should provide the members of the NJWC Scholarship Grant Committee with an understanding of the applicant’s personal and educational background. Much of the information to be presented is to be developed by the applicant and appended to this form. Forms must be submitted (or post marked) no later than Friday the 4th of November. Applicants will be notified by the end of November and the presentation of the Award(s) will take place at the NJWC Holiday Banquet and Awards Night in December of each year. Mail or Email applications to:

North Jersey Water Conference • P.O. Box 1011 • Fair Lawn, NJ 07410-8011

(e) Secretary@northjerseywater.com

Questions can be directed to NJWC Secretary Sean Andres

(w) 973-263-7108 • www.NorthJerseyWater.com



HAROLD V. FLORENCE JR. - MEMBERSHIP AWARD

Named in honor of a long-time member and active participant in the North Jersey Water Conference, this award is given to members that have served the Conference in varying capacities toward its betterment, longevity, and general mission.

Awardees are:

1991	Harold V. Florence Jr.	2008	Teresa Peterson
1992	Robert W. Werner	2009	David Scheibner
1993	Andrew V. DuJack	2010	Thomas Callan
1994	Wally J. Burdalski	2011	William "Bill" A. Hahn
1995	William H. Horton Jr.	2012	Mark Madsen
1996	John "Jack" Ferraro	2013	Kenneth R. Garrison Jr
1997	Joseph Pyra	2014	Andrew "Andy" Clauhs
1998	Robert J. Waldele Sr.	2015	Timothy "TJ" Reynolds
1999	Kevin P. Ryan	2016	Bryan Burdalski
2000	Gregory Picher	2017	Raymond Turton Jr.
2001	William G. Mowell	2018	N/A
2002	Frank J. Moritz	2019	Cindy Baum-Shupp
2003	Baldessare A. Ferraro	2020	N/A
2004	Adam F. Rinbrand Jr.	2021	William Cleary
2005	Thomas L. Kuehnel		
2006	Thomas J. Dawson		
2007	William S. Braga		



CHARLES R. MOELLER - OPERATOR AWARD

This award is named (in 2010) in memory of Charles R. Moeller a long time teacher and instructor of the Operator Training Courses and member of the New Jersey State Department of Environmental Protection ("NJDEP") Licensed Operator Advisory Board and is presented each year to a North Jersey Water Conference – New Jersey State Licensed Water Operator to recognize their efforts and achievements in providing drinking water services and toward their efforts to transmit their knowledge and experience to others within the profession.

Recipients are:

1993	Ronald Tatham	2008	Mark L. Ferraro
1994	Wendell Inhoffer	2009	John Wieworka
1995	Frank J. Moritz	2010	John Mariani
1996	Charles R. Moeller	2011	William G. Mowell
1997	Frank Yacullo	2012	Robert J. Waldele Sr.
1998	Steven P. Wendowski	2013	Michael Petonak
1999	Michael V. Florence	2014	Paul Scherer
2000	John "Jack" Ferraro	2015	Jose Martinez
2001	William H. Horton Jr.	2016	Jack Pohlman
2002	Andrew V. DuJack	2017	Peter Kania
2003	Kevin P. Ryan	2018	Robert A. Kinsey
2004	Kenneth R. Garrison Jr.	2019	Jeffrey Pattman
2005	Larry Coslow	2020	No Awardee due to COVID-19
2006	William Frint	2021	John Wegele
2007	James Horvath		



SCHOLARSHIP GRANT

The North Jersey Water Conference was founded as an educational program developed during World War II to provide instruction courses in public water supply. We are proud to continue its educational mission in various ways, one of which is by extending funds to college students of conference members.

Scholarship Grant Recipients are:

1995	PETRA KING	2011	STEPHEN PETONAK
1996	MARIA PYRA	2012	GWEN MOWELL
1997	KELLY J. SNURE	2012	JOHN WEGELE JR.
1998	JOHN FERRARO JR.	2012	MOLLY APPEGATE
1999	CHRISTINE M. SMITH	2012	BRIAN CAREY
2000	ERIC BLACK	2013	LINDSEY HOLT
2001	RACHEL WALDELE	2013	JOSHUA HOWLETT
2002	MICHAEL HORTON	2013	REBECCA D. WENDOWSKI
2003	RACHEL FRINT	2014	LINDSEY DE VORE
2004	CRYSTAL BOURNE	2014	JESSE FIKSLIN
2005	CHRISTINA WALDELE	2014	SARAH NEWGARDE
2005	STEPHEN BLACK	2014	CHRISTOPHER M. WENDOWSKI
2006	JENNIFER GENCARELLI	2015	ALYSSA CLAUHS
2006	KELLY RYAN	2015	TYLER FURREY
2007	ROBERT J. WALDELE JR.	2015	RYAN PERRY
2008	NICHOLAS PETONAK	2016	MARGIT APPEGATE
2008	BRYAN BURDALSKI	2016	DANIEL TURTON
2008	TRAVIS WIEWORKA	2017	BRETT CLAUHS
2009	NATHANIEL MOWELL	2017	ROBERT L. EZZI
2010	DANIEL CAREY	2017	REBECCA HAHN
2010	MELANIE RINBRAND	2017	CAMERON HOLT
2011	CRYSTAL WIEWORKA	2017	MORGAN REINER
2011	RACHEL FIKSLIN	2018	NICHOLAS EZZI
2011	ZACHARY R. HOWLETT	2019	ANTHONY ROVITO
		2021	GREGORY STORMS



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Kiely (2)	TC Tech, LLC
Mahwah Water Department	US Pipe (2)
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Thanks Again to all of this year’s sponsors for their generous contributions!



BY-LAWS

AUGUST 2006

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ARTICLE I: ORGANIZATION

(a) The name of this organization shall be the "NORTH JERSEY WATER CONFERENCE", INCORPORATED, and shall be incorporated under the laws of the State of New Jersey.

ARTICLE II: OBJECT

The objectives of the North Jersey Water Conference shall be to:

(a) Advance the knowledge of Water Operations; along educational, historical, and scientific lines of all its various branches.

(b) Acquire and disseminate trustworthy information bearing upon these topics.

(c) Promote greater popular interest in the science of Water Operations, and for the particular purpose of bringing the members of the northern part of New Jersey into closer relations with one another and prompting friendship and the exchange of ideas and discussions of mutual interest.

ARTICLE III: MEMBERSHIP

SECTION 1 - General

(a) Any individual of good moral character meeting the requirements of sub-section (a) of SECTION 2 of this ARTICLE shall be eligible for Regular Membership provided the applicant be vouched for by one or more persons who shall be Members of the NORTH JERSEY WATER CONFERENCE and the application for membership is properly filled out in detail and is accompanied by the regular dues then in force when the application is presented.

(b) All paid up Members shall be entitled to all of the privileges of the Conference including the right to vote and hold Office.

(c) All applications for membership with accompanying fees shall be made to the Treasurer in writing and on such form as provided.

SECTION 2 - Grades of Membership

The Membership shall consist of:

(a) Licensed Operators, Engineers, Technicians, Vendors, and individuals actively employed in or associated with the water works field.

(b) Regular, Honorary, and Retired Members as described below:

Regular Members are individuals meeting the requirements of sub-section (a), herein, whom have paid their dues.

Retired Members are individuals who were formerly gainfully employed in the water works industry and have been Members for a minimum of ten (10) years. Retired individuals who have not previously been Members of the North Jersey Water Conference, must demonstrate that they have been Members in good standing in a similar organization(s) elsewhere, and (along with Regular Members) must make application and demonstrate that they qualify to be Retired Members.

Honorary Members are individual, elected as such, in the manner hereinafter set forth. Honorary Membership may be conferred only by the Board of Trustees, upon the nomination by at least two Members thereof upon any persons who have rendered the Conference or the field of Water Operations in particular, of noteworthy service or who are considered deserving of this special and distinctive honorary title. Honorary Members shall not be eligible to hold Office unless they were Regular Members of the Conference at the time the Honorary Membership was conferred upon them.

ARTICLE IV: OFFICES/OFFICERS

SECTION 1 - General

The Offices/Officers of the NORTH JERSEY WATER CONFERENCE shall:

(a) Be the President, Vice President, Treasurer, and Secretary (as Senior Officers) and four (4) Junior Officers.

(b) The term of the President shall be up to two (2) years and there shall be a limit of two (2) non-consecutive terms for any one person. Candidates for the position of President must be a current Officer.

(c) The term of the Vice President shall be up to two (2) years and candidates for the position of Vice President must be a current Officer.

The terms of the Secretary and Treasurer shall be up to four (4) years and staggered by two (2) years. Candidates for these positions must be a current Officer in at least their second (2nd) year of service. Candidate for the position of Treasurer can alternately be past Presidents.

The terms of the Junior Officers shall be a minimum of two years and up to four years, with one new Officer being elected each year.

(d) Deliver to their successor all books, papers, or other property of the Conference in their possession at the expiration of their term of Office. They shall not be relieved of their bond or obligation until this requirement has been complied with.

(e) Keep an accurate record of all financial transactions of the Conference that fall within the realm of their position and present these records to the Secretary/Assistant Treasurer upon completion of the activities.

SECTION 2 - Duties

The duties of the President shall be to:

(a) Preside at all meetings of the conference.

(b) Call meetings of the Executive Board and preside thereat.

(c) Appoint and disband all Committees as may be required.

(d) Designate the Chairperson of all Committees.

(e) Make the call for nominations of the Officers by a Nominating Committee typically comprised of the Trustees before the date of the March Regular Monthly Meeting.

(f) Appoint an auditing Certified Public Accountant firm to audit the books of the Conference.

(g) Additionally assume the duties of the Vice-President in case of absence or disability.

The duties of the Vice-President shall be to:

- (a) Assist the President in the discharge of any duties and assume the duties of the President in case of absence or disability.
- (b) Preserve order at all meetings and send along the general regards and sentiments of the Conference to either Members or their families, acquaintances, affiliations, and/or employers in cases of illness, death, tragic loss, promotion, appointment, etc.
- (c) Oversee the actions of Committees as well as those Officers subordinate to him.
- (d) Obtain an accurate record of all financial transactions of the Conference from the various Committee Chairs and present these records to the Secretary / Assistant Treasurer upon completion of the activities.

The duties of the Treasurer shall be to:

- (a) Keep a true record of the transactions of the Conference and preserve all documents pertaining to the Office.
- (b) Receive and bank all dues, fees, and receipts of the Conference.
- (c) Prepare an accounting of all funds in report form on a monthly basis, and a full and final report of all matters pertaining to the Office at the end of the fiscal year. These books shall then be presented to the Conference through the President and accompanied by the proper voucher(s).
- (d) Maintain any bank accounts of the Conference. The Treasurer's signature will be the only one on the checks of the Conference. Any bank account shall be in the name of the North Jersey Water Conference, Inc., and shall include the signatures of the President, Vice-President, and Secretary. These Officers shall sign, open, or close the accounts in case of incapacity of the Treasurer.
- (e) Withdraw funds from the bank account and pay bills and obligations of the Conference without the consent of the President of the Conference. The consent of the President shall be required for the first nine months of the term of a new or temporary Treasurer. This period of time may be extended indefinitely by a vote of the Executive Board.
- (f) Furnish Bond. Said Bond shall be paid for by the North Jersey Water Conference.
- (g) Provide final dues notices.
- (h) To keep in safe custody the official logos of the Conference and to arrange for the preparation of such logos and the striking and disposition of medals and membership buttons as authorized.

The duties of the Secretary shall be to:

- (a) Act as Corporate Secretary for the Executive Board and to keep a true record of its proceedings.

- (b) Assist the Treasurer as may be required and as directed by the President and/or Treasurer.
- (c) Produce minutes of all Board Meetings and submit same to Officers.
- (d) Perform such duties in connection with the nomination and election of Officers as may be required.
- (e) Provide the Membership with such notices and information as may be necessary for the operation of this organization.
- (f) Coordinate the production and distribution of stationary for the Executive Board. Said stationary shall include the names of the Board of Trustees/Officers and corresponding Board Members/Officers of the Executive Board.
- (g) Compile and present to the Executive Board a summary of the financial transactions of the Conference for the previous year (July to June). The summary shall be submitted at the first Executive Board Meeting of the current year (July/August). This summary shall act as a Budget for financial transactions for the coming year and shall be reviewed and voted upon by the Executive Board at their July/August Meeting. (See Article XI of Section 1 for further details regarding the Budget.)

The duties of the Junior Officers shall be to:

- (a) Assist the Senior Officers as directed and requested in the operations of the Conference.
- (b) Serve on and assist with the operation of the numerous committees appointed by the President.

ARTICLE V: BOARD OF TRUSTEES

SECTION 1 - General

- (a) The Board of Trustees shall consist of a Chairman of the Board and up to four (4) other members. The term of the Chairman of the Board and the other members shall be up to two (2) years, be limited to two (2) consecutive terms, and have no limit on the total number of terms served. The Chairman will typically be the immediate past President, but shall be elected by the Board of Trustees as desired and required, thereof. Candidates for Trustees shall previously have served a full two (2) year term as President.
- (b) In the Event of a tied vote, the President shall be called upon to cast the deciding vote.

SECTION 2 - Duties

The duties of the Board of Trustees shall be to:

- (a) Guide and advise the Officers where necessary on all matters related to the Conference. This shall include oversight of the various committees appointed by the President and acting as liaisons between these Committees and the Executive Board. Trustees shall be assigned Committees by the President.
- (b) Fill a vacancy created in the Office of Treasurer as stipulated in ARTICLE VII.
- (c) Serve as a Nominating Committee for the election of Officers and for the Office of the Treasurer.
- (d) Call for Executive Board Meetings in lieu of non-action by the President.

ARTICLE VI: EXECUTIVE BOARD

SECTION 1 - General

- (a) The Executive Board shall consist of the Board of Trustees and the Officers.
- (b) Voting Members of the Executive Board shall be the Members of the Board of Trustees, President, Vice-President, Treasurer, Secretary, and the three longest serving Junior Officers. The newest Junior Officer shall be a non-voting Member.

SECTION 2 - Duties

The duties of the Executive Board shall be to:

- (a) Act on all affairs of the Conference.
- (b) Rule on disposition of formal charges brought against a Member.
- (c) Remove from Office any Officer or Trustee who does not or cannot meet the requirements of the Office, see SECTION 3 of ARTICLE VII.
- (d) Set the amount of the dues.

ARTICLE VII: ELECTION OF OFFICERS

SECTION 1 - General

- (a) There shall be a General Election held at the April Regular Monthly Meeting of the Conference each year. Notification of this vote shall be furnished to the General Membership via said Regular Monthly Meeting Notice. The vote shall typically be a verbal vote. Should there be an objection to this policy or to the result(s) of a verbal vote from a minimum of three (3) Members of the Conference, then a written ballot shall be collected and tabulated from the Members present at the Meeting.

(b) Nominations shall be made by the Nominating Committee (Board of Trustees) via the March Regular Monthly Meeting Notice or may be made from the floor at the March Regular Monthly Meeting. Any person nominated must be a Member in good standing in order to be considered as a viable candidate.

(c) All nominations, save that for the Office of the Treasurer, shall be announced at the March Regular Monthly Meeting.

(d) Officers are to be elected for the following terms: Trustees and Senior Officers - up to two (2) years, Junior Officers - up to four (4) years, and the Treasurer and Secretary - up to four (4) years.

They will assume their duties after June 30.

SECTION 2 - Special Provisions for Election of Treasurer

(a) The Treasurer shall be elected for a four year term based on the rules as stated in this SECTION.

(b) The majority vote of the Board of Trustees shall elect the Treasurer.

(c) The Board of Trustees shall develop nominations, amongst themselves and through notification of the General Membership via a Regular Monthly Meeting Notice. (If the Treasurer is planning to or is scheduled to step down this shall occur via the February Regular Monthly Meeting. In the case of disability or removal from Office of the Treasurer, then it shall occur within two (2) months of said action.) Nominations for the Office of Treasurer will be presented at this Regular Monthly Meeting. Should no likely or willing candidates be obtained, then the Board of Trustees is required to choose one of the Trustees to perform the duties of the Office until a willing or likely candidate can be nominated. In the case that the Treasurer's four (4) year term is completed and no likely or willing candidate can be obtained the Treasurer's term can be extended on a yearly basis until a willing or likely candidate is obtained.

(d) The General Membership shall be able to voice their opinion on the nomination for the Treasurer in the form of an approval/disapproval vote. Said vote shall be taken at the Regular Monthly Meeting following the presentation of the nominations based upon the submission of a petition to the President signed by a minimum of five percent (5%) of the active Members of the Conference and upon twenty days prior written notice to the entire Membership. Said petition should include the name or names of likely or willing candidates. Said names will be included in the next General Election of Officers for the Office of Treasurer should the approval/disapproval vote result in a disapproval of the nominations from the Trustees for the Office of the Treasurer. The current Treasurer, the appointed Trustee, or the elected Officer shall serve as the Treasurer until the next General Election.

(e) Immediately following the General Election the Board of Trustees shall also vote, amongst themselves, on the Office of Treasurer based on all the nominations made for the Office. A minimum of seventy-five (75%) of the entire Membership shall have to vote for a candidate for Treasurer in the General Election to overturn the vote of the Board of Trustees.

(f) The General Membership shall be able to voice their opinion on the Treasurer currently in Office using the same procedure established in the preceding sub-sections of this SECTION. In this case, said approval/disapproval vote shall be taken at or prior to the January Regular Monthly Meeting to allow time for the Trustees to develop nominations for the February Regular Monthly Meeting.

SECTION 3 - waiver of term limits and reduction of terms

(a) The term limits of any Officer or Trustee can be waived based on the following provisions:

After adequate request and discussion, the Board may vote to waive the term limit of any of the Officers or Trustees. Said vote shall be in the form of a secret ballot as described in sub-section (c) of this SECTION.

Terms shall only be extended by a length of time equal to one standard term for said position, save the terms for Junior Officers which shall only be extended by one year at a time. The term of a Junior Officer may only be extended twice.

(b) The terms of any Officer or Trustee can be reduced based on the following provisions:

Having established just cause and provided for adequate discussion, the Board may vote on reducing the term of any of the Officers or Trustees. Said vote shall be in the form of a secret ballot as described in sub-section (c) of this SECTION. Said discussion and vote shall include provisions to distribute the duties of the vacated position.

Junior Officers shall serve a minimum of one and a half years prior to being subjected to a vote to reduce their term.

(c) All voting Officers and Trustees shall participate in a Secret Ballot, save the position in question, as applicable.

The Officer holding the position in question may be asked to leave any meeting at which the matter is being discussed, should be given proper opportunity to answer any concerns or comments raised, and should not be present at the time of the balloting.

The Secretary or an appropriately appointed replacement shall, upon a call for a vote, create a written ballot form for distribution to the appropriate Senior Officers and Trustees. They will cast their vote, in writing, on said form and pass it along to the Secretary, or the appropriately appointed replacement, who shall tally the votes and announce the decision. A second Officer or Trustee shall affirm the decision by viewing the ballots.

(d) There shall be a minimum of eight ballots, with a minimum of five Trustees and Senior Officers participating, to constitute a quorum. Affirmative votes on a minimum of seventy-five percent (75%) of the ballots will be required to waive or reduce the term limits of an Officer.

ARTICLE VIII: MEETINGS

SECTION 1 - General

(a) All Officers and Trustees, in order to maintain standing shall be required to attend seventy percent (70%) of all Regular Monthly Meetings and at least two-thirds of the Executive Board Meetings. The Executive Board can waive this requirement by a seventy-five percent (75%) vote on a case by case basis.

SECTION 2 - Regular Monthly Meetings

Regular Monthly Meetings shall be:

- (a) Held from September to June. A majority of the Members present shall constitute a quorum.
- (b) Canceled or rescheduled only at the discretion of the President and Chairman of the Board.

SECTION 3 - Executive Board Meetings

Executive Board Meetings shall be:

- (a) Held not less than three (3) times each year (July 1 to June 30) and consist of at least six (6) members of the Executive Board to have a quorum. The first meeting of each year shall be held in July or August in preparation for the events of the coming year.
- (b) Meeting(s) called by the President with a written notice given to all Officers and Trustees with ample time to arrange to attend said meeting or meetings.
- (c) Called by the Board of Trustees in lieu of non-action by the President.

ARTICLE IX: DUES AND MEMBERSHIP REGISTRATION

SECTION 1 - Dues

- (a) Dues are payable on or before September 1 for the coming fiscal year.
- (b) Dues and all fees for all Regular Monthly Meetings for Honorary Members are waived as a result of their title.
- (c) Dues constitute the basic membership fees as set by the Executive Board and do not include additional fees levied against members for meals, social outings, etc.

SECTION 2 - Membership List

- (a) The Membership List will be kept active at all times. An official Membership List will be published by the Conference for the October Monthly Meeting. All Members currently on the Membership List at the time of the preparation of this publication shall be listed. It is the responsibility of individual Members, who want to be so published, to have their dues paid at the time of the publication preparation.

SECTION 3 - Non-Payment of Dues

(a) Any Member who fails to pay their dues by October 1 shall be liable for suspension, in which case their name shall be dropped from the Membership List and removed from the mailing list. Said Members shall receive a final dues notice by October 31.

SECTION 4 - Repayment of Dues

(a) Any Member suspended for non-payment of dues or who has resigned may be reinstated upon payment of monies due at the time of the suspension or resignation provided no charges are pending against the Member.

ARTICLE X: RESIGNATION, CENSORSHIP, SUSPENSION, AND EXPULSION

SECTION 1 - General

(a) Members may elect to resign from the Conference at any time. Unless written notice is provided, a Member will be considered active until their dues become delinquent. Resignation results in a forfeiting of any remaining dues paid to the Conference.

(b) Whenever formal charges are brought against any Member for conduct contrary to the welfare of the Conference such charges shall be in writing and shall be signed by the person or persons making them. The identity of the person(s) making such charge(s) shall not be made known except to the Executive Board. Such charges, with particulars thereof, shall be filed with the President who shall thereupon furnish the accused Member with a written copy thereof. The accused Member shall be afforded a reasonable opportunity to enter a written defense to such charges. The matter shall then be referred to the Executive Board for consideration and determination. The Executive Board may dismiss such charges or it may censure, suspend, or expel the accused Member. Nonpayment of dues shall also cause suspension from the Conference.

(c) The terms of censure and suspension shall be developed by the Executive Board based on the circumstances of the matter. Expulsion shall result in the forfeiting of any remaining dues that have been paid to the Conference and removal from the Membership List of the Conference. Suspension shall also cause a Member to be removed from the Membership List.

(d) Any Member who has been expelled from the American Water Works Association shall be considered for expulsion from the North Jersey Water Conference and not be eligible to the privileges of membership. The Executive Board shall take action as set forth in sub-Section (b) of this SECTION.

SECTION 2 - Reinstatement

(a) Any Member who has been expelled may be reinstated by a minimum seventy-five percent (75%) vote of the entire Executive Board.

ARTICLE XI: SPECIAL PROVISIONS

SECTION 1 - Incurring Expenses

(a) No Officer, Committee, or Member shall incur any expense in the name of the Conference that substantially deviates (by about twenty percent [20%]) from the accepted Budget of the Conference as adopted at the July/August Executive Board Meeting except with the authorization of the President and the Chairman of the Board of Trustees. All bills shall be submitted on a proper voucher.

(b) The Budget of the Conference shall be based on the review of the previous year financial transactions as compiled by the Secretary-Assistant Treasurer. It shall include all financial transactions by the Conference, broken down by Committee, activity, function, etc. The breakdown shall include enough detail to determine the income and expenditures and track about ninety-five percent (95%) of the overall monies of the Conference. Presentation of the Budget shall be reviewed and agreed upon by a two-thirds majority of the Board of Trustees and the President just prior to the July/August Executive Board Meeting. All persons (Committee Chairs, Treasurer, President, Program Chair, Secretary, Membership Chair, Good and Welfare Officer, etc.) shall prepare a listing of expenditures for their respective functions.

SECTION 2 - Seal of the Conference

(a) Reproduction of the Conference's seal shall not be used for any purpose other than official stationary and official publications except with the authorization of the Executive Board.

SECTION 3 - Fiscal Year and Responsibilities

(a) The fiscal year of the Conference shall be from September 1 to August 31 for a period of twelve consecutive months.

(b) The Officers shall submit to an auditorial review of the finances of the Conference. Said review shall be conducted yearly, between April 1st and May 10th by a licensed Certified Public Accountant and shall include an inspection of the books, accounts, bank statements, receipts, etc. of the Treasurer. The review shall confirm the proper submission of required tax documents and accounting/use of Conference funds. The review shall be attended by the Treasurer and at least two other Officers as appointed by the President.

SECTION 4 - Bylaws

(a) The By-Laws may be amended or altered by a two-thirds (2/3) vote of the Executive Board at two meetings along with a two-thirds vote of the General Membership at a Regular Monthly Meeting. Any amendment or revision to the By-Laws must be announced to the General Membership twenty days prior to bringing it to a vote at a Regular Monthly Meeting.

(b) The stipulations listed in sub-section (a) of this SECTION may be waived should the revisions to the By-Laws be agreed upon by a minimum seventy-five percent (75%) vote of the entire Executive Board and the announcement of the revisions to the General Membership (via a

Regular Monthly Meeting notice) and written vetoes from no more than five percent (5%) of the entire active Membership at the next Regular Monthly Meeting.

(c) The By-Laws shall be reviewed by a By-Laws Review Committee starting in September during years where the last two digits are evenly divisible by three (i.e. 1996, 1999, 2003, etc.). The Committee shall present any recommendations for review by the Executive Board prior to the February Regular Monthly Meeting of the following calendar year (i.e. 1997, 2000, 2004, etc.).

SECTION 5 - Dissolution

The Conference shall be dissolved by a minimum seventy-five percent (75%) vote of the entire Membership of the Conference. Such a vote shall be taken at a Regular Monthly Meeting based upon the submission of a petition to the President signed by a minimum of five percent (5%) of the active members of the Conference and upon twenty days prior written notice to the entire Membership.

Upon dissolution of the Conference the Executive Board shall, after paying or making provisions for the payment of all liabilities of the Conference, dispose of all the remaining assets of the Conference to such organizations organized and operated exclusively for research, educational, or scientific purposes; which qualify at the time as an exempt organization or organizations, under Section 501 (c) (3) of the Internal Revenue Code of 1954. Any remaining assets not so disposed of shall be disposed of by the Court of the County in which the principal Office of the Conference is then located, exclusively for such purposes or to such organization or organizations as said Court shall determine.

Submitted: June 2006

Revised July 2007

2006 By-Laws Review Committee
William Mowell, Chairperson
Bill Braga
Andy Clauhs
Mark Ferraro
Rick Howlett
Ken Garrison

2007 By-Laws Review Committee
William Mowell, Chairperson
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Andy Clauhs
Mark Ferraro
Rick Howlett
Ken Garrison

Accepted: 1 August 2006
at an Executive Board Meeting

Accepted 13 August 2007
at an Executive Board Meeting



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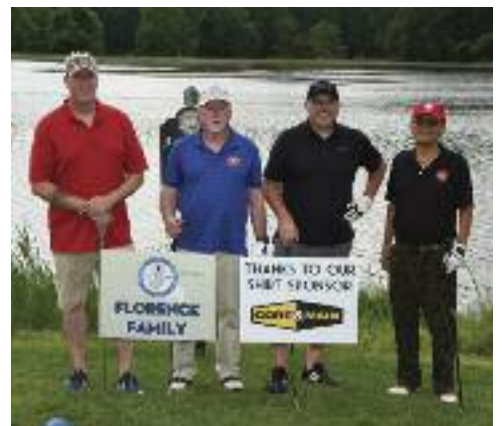
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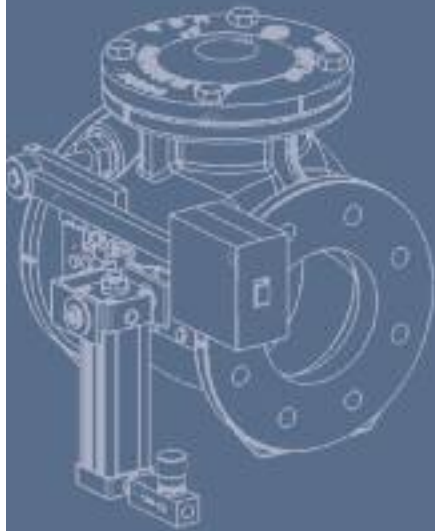
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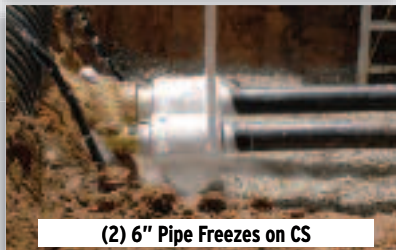
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2022 – 2023 PROGRAM SCHEDULE

DATE	EVENT	LOCATION	WEBSITE
Sep. 29 th	Beefsteak & Vendor Expo. Show	Pompton Lakes Elks Lodge No. 1895 Pompton Lakes	www.elks.org/lodges
Nov. 10 th	Dinner Meeting Event	TBD	
Dec. 8 th	Holiday Banquet & Awards Night	The Tides Estate North Haledon	www.thetides.com
Jan. 26 th	TCH Field Training with Breakfast & Lunch	Recreation Center Fair Lawn	www.fairlawn.org
Feb. 16 th	Past Presidents' Dinner & Comedy Night	TBD	
Mar. 22 nd	Joint Reception with SJWPA AWWA NJ Annual Conference	Dock's Oyster House Atlantic City	www.docksoysterhouse.com
Apr. 13 th	Tax Day Preparedness Dinner & Cigar Night	TBD	
May 4 th	Annual Membership Picnic	TBD	
Jun. 1 st	Flo Classic Charity Golf Outing & Banquet Dinner	Farmstead C.C. Lafayette	www.farmsteadgolf.com
Jul. 2023	Family Baseball Game	Yogi Berra Stadium Montclair	www.jackals.com

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The North Jersey Water Conference is a not-for-profit professional association whose chief purpose is to educate and assist those who have an interest in the proper management and protection of drinking water resources. We provide professional development and promote sound public policy in the drinking water resources and related environmental fields.

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- When we aren't socializing on a Thursday evening, we also organize educational events where you can earn TCHs towards your license(s).

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We currently provide multiple membership classifications, two of which would fit your needs as a manager of a municipal utility: our Full Membership at a cost of \$250 or an Active Membership at a cost of \$110. I have attached a registration form for your convenience. Please visit our web site for further information and to sign-up for text alerts to receive notifications and updates.

Thank you for your consideration and please don't hesitate to contact me for further information. You can reach me via email or at my office: 973-263-7108.

Best regards,

Sean M. Andres Sr.
Vice-President of the Executive Board



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